

## Corporate Policy and Resources Committee

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**Decisions taken at the meeting held on Wednesday, 20 April 2022.**

**Meeting Time:**

7.00 pm

**Meeting Venue:**

Council Offices, Knowle Green, Staines-upon-Thames

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**PRESENT:** Councillor Lawrence Nichols (Chairman), Councillor Joanne Sexton (Vice-Chairman), Councillor Colin Barnard, Councillor Ian Beardsmore, Councillor Malcolm Beecher, Councillor Amar Brar, Councillor Sue Doran, Councillor Vivienne Leighton, Councillor Sinead Mooney and Councillor Olivia Rybinski

**1. APOLOGIES AND SUBSTITUTES**

Apologies for absence were received from Councillor Dunn (substituted by Councillor Bateson), Councillor Boughtflower, Councillor Gething (substituted by Councillor Attewell) and Councillor Islam.

**2. MINUTES**

The minutes of the meetings held on 7 February 2022 and 14 March 2022 were agreed.

**3. DISCLOSURES OF INTEREST**

Councillor Attewell declared that she was a councillor and deputy cabinet member at Surrey County Council.

Councillor Mooney declared that she was a councillor and cabinet member at Surrey County Council.

Councillor Sexton declared that she was a councillor at Surrey County Council.

**4. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were none.

**5. WARD ISSUES**

There were none.

## **6. SURREY FORUM AND SURREY PARTNERSHIP BOARDS**

The Committee:

1. Noted Surrey County Council's existing governance structure and its relationship in terms of any future County Deal, and the role of this Spelthorne Borough Council within the structure.
2. Noted the composition of the Surrey Forum, the One Growth Surrey Board, the Greener Future Board, the Health and Wellbeing Board and the Surrey Delivery Board, and that they are already operational (with the only exception being Thriving Communities).
3. Noted the suggested timeline for the implementation of a County Deal (if one was agreed) of Spring 2023.
4. Agreed that Spelthorne Borough Council should provide full active engagement in exploring the potential benefits of a future County Deal, in accordance with paragraphs 4.5 – 4.8 of the report.
5. Agreed that the Terms of Reference of the Collaborative Working Group be amended in accordance with report, and that the membership of the Collaborative Working Group be reviewed at the next ordinary meeting of the Corporate Policy and Resources Committee.
6. Agreed that update reports be put to the Corporate Policy and Resources Committee setting out the current and future work of the Surrey Delivery Board.

## **7. KNOWLE GREEN ESTATES – REPATRIATION OF PROFITS AND CASHFLOW TO SPELTHORNE BOROUGH COUNCIL**

The Committee noted the options available to the Council for the repatriation of funds from Knowle Green Estates Ltd to Spelthorne Borough Council and the estimated potential annual cash inflow.

## **8. KEY PERFORMANCE INDICATOR REPORT**

The Committee agreed the Key Performance Indicators (KPIs) to be reported on a quarterly and annual basis to both the Corporate Policy and Resources Committee and relevant Committees.

## **9. CORPORATE PEER REVIEW**

The Committee agreed to a Local Government Association (LGA) Corporate Peer Challenge being undertaken in September/October (subject to Peer availability).

## **10. RECOVERY ACTION PLAN**

The Committee noted the update to the Recovery Action Plan.

## **11. CORPORATE RISK MANAGEMENT - RECOMMENDATION FROM THE AUDIT COMMITTEE**

The Corporate Policy and Resources Committee endorsed the recommendation of the Audit Committee for service committees to have oversight of risks relevant to their terms of

reference.

## **12. INTERNAL AUDIT REVIEW OF THE COMMITTEE SYSTEM**

The Committee noted the report.

## **EXCLUSION OF THE PUBLIC AND PRESS**

It was proposed by Councillor Leighton, seconded by Councillor Bateson, and resolved that the public and press be excluded during consideration of the following items, for the reasons set out in the reports:

13. Update on proposed Transactional Financial Service Partnership
14. Leisure Centre Operator Procurement
15. Spelthorne Personal Alarm Network (SPAN) Award Report
16. Refurbishment of Ground Floor Offices and Reception at 3 Roundwood Avenue

## **13. UPDATE ON PROPOSED TRANSACTIONAL FINANCIAL SERVICE PARTNERSHIP**

The recommendations, as set out in the report, were agreed.

## **14. LEISURE CENTRE OPERATOR PROCUREMENT**

The recommendations, as set out in the report, were agreed.

## **15. SPELTHORNE PERSONAL ALARM NETWORK (SPAN) AWARD REPORT**

The recommendations, as set out in the addendum, were agreed.

## **16. REFURBISHMENT OF GROUND FLOOR OFFICES AND RECEPTION AT 3 ROUNDWOOD AVENUE\***

The recommendations, as set out in the addendum, were agreed.

## **17. FORWARD PLAN**

The forward plan was agreed.

## **URGENT BUSINESS - 2021/22 REVENUE CARRY FORWARDS TO 2022/23\***

The Chair agreed to the consideration of this item, in accordance with paragraph (4)(b) of Section 100B of the Local Government Act 1972 for the following reason:

“To ensure that the Corporate Policy and Resources Committee is able to make decisions on the use of Revenue Carry Forwards, to facilitate any spending before the deadline of 30 June 2022, as stipulated in the Financial Regulations.”

The Committee agreed:

1. That the requests for 2021/22 revenue expenditure, as set out in the report, be carried forward to 2022/23.
2. That should the carry forwards exceed the underspend at year end, the prioritisation of these requests be delegated to the Chief Executive, following consultation with the Chair and Vice-Chair of the Corporate Policy and Resources Committee and the Deputy Chief Executives.

**NOTES:-**

- (1) *Members of the Committee are reminded that the “call-in” procedure as set out in Part 4b Reservation Scheme, of the Constitution, shall not apply to the following matters:*
  - (a) *Urgent decisions as defined in Paragraph 5. of the Reservation Scheme*
  - (b) *Those decisions:*
    - i. *reserved to full Council*
    - ii. *on regulatory matters*
    - iii. *on member conduct issues.*
- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [\*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by written notice or e mail may ask for that decision to be referred to the next Council meeting for review and final determination (call-in). This notice must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *When calling in a decision for review the members doing so should in their notice of "call in":*
  - (a) *set out the decision/matter which the members exercising the right of reservation require to be reserved,*
  - (b) *specify the names of the members who have exercised the right of reservation, and*
  - (c) *the reasons why the decision should be referred to Council.*
- (6) *Once the request for ‘reservation’ has been deemed valid by the Proper Officer the matter will be suspended unless and until it has been approved at the meeting of the Council to which it was referred.*
- (7) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is 5.00pm on 28 April 2022.*